



River Landing Men's Golf Association By-Laws

River Landing Mens Golf Association

BY-LAWS OF RIVER LANDING MENS GOLF ASSOCIATION

ARTICLE I

Name

The name of this organization is the RIVER LANDING MENS GOLF ASSOCIATION, referred to herein as the "RLMGA" or the "Association".

ARTICLE II

Purpose

Section 1. River Landing Mens Golf Association (RLMGA): The purpose of the RLMGA is to promote fellowship, encourage interest and confidence in golf, and familiarize members with USGA golf rules and etiquette. The Association is a not for profit organization.

Section 2. RLMGA By-Laws: The purpose of these By-Laws is to document RLMGA authorization for the Executive Board to act on its behalf. To this end, the By-Laws define the RLMGA membership, and the organization and operation of the Executive Board.

ARTICLE III

Members

Section 1. Membership: All men who are members in good standing in the River Landing Sports Club will be permitted membership in this organization.

Section 2. Handicap: Each member requires a current USGA handicap to be eligible for RLMGA competition. A new member of the Association may transfer an existing USGA handicap from his former club to meet the handicap requirement. Members new to golf may establish a temporary handicap based on as few as five rounds following the procedures outlined by the USGA. The maximum allowable handicap for members participating in Association 18 hole tournaments is 36 strokes, in accordance with USGA recommendations

Section 3. Annual Dues: The amount of dues will be decided by the membership, at the annual meeting. Annual dues are payable at the Annual

Meeting or not later than the first tournament or play day whichever comes first. In order to maintain the solvency of the RLMGA, a “Special Assessment” may be requested by the Executive Board. “Special Assessments” will be one-time events for any fiscal year. They must be made at least ninety days prior to the next occurring annual meeting, and would be due and payable in thirty days.

Section 4. Golf Rules: Members will abide with the USGA Rules of Golf, and any local rules established by the River Landing Golf Club or the RLMGA.

ARTICLE IV

The Executive Board

Section 1. Officers: The Executive Board will be elected by the members and will include a President, Vice President, Secretary, Treasurer, Tournament Director, Vice Tournament Director, ‘ex officio’ past president, and two Members at Large. A more **General Board** will include the Executive Board and additional officers appointed by the President who perform duties prescribed by the Executive Board. Such officers may include Committee Chairs, Webmaster, Membership Director, or other members who have been given responsibilities to fulfill for the Association.

Section 2. Duties and Powers of the Executive Board: The Executive Board shall have general supervision of the affairs of the RLMGA and shall perform such duties as are specified in these by-laws. The President will call meetings of the Board as necessary. Members of the Executive Board are the only voting members of General Board meetings.

Section 3. Election of Officers: The President shall appoint a Nominating Committee Chair at least 90 days prior the annual meeting, for the purpose of proposing names of candidates for all elective offices for the ensuing year. The Nominating Committee shall consist of a chairperson and two other members of the Association but will exclude Executive Board Members. Members of the Nominating Committee are eligible to become candidates for any office.

a.) Nominating Committee

It is the responsibility of the Nominating Committee to solicit, select and deliver a slate of potential Executive Board Members to run to fill positions on the Executive Board. Members of the Nominating Committee will serve as the Election Committee and may solicit volunteer assistance from the membership to fulfill their responsibilities. When establishing

the slate the Nominating Committee will conform to the restrictions defined in the Section 4 - Terms of Office.

b.) Election Committee:

It will be responsibility of the Election Committee to manage the election process which includes: creating the official ballot, providing the pro shop with Ballots and a list of eligible voting members, counting the ballots after the voting period has ended, and notifying the President of the election results.

Section 4. Terms of Office:

The terms of office of the Executive Board, shall be staggered to maintain continuity and integrity of the vision of golf at River Landing.

The President shall serve a term of two years (elected as Vice president and then succeeds the former president) and then become a non-voting 'ex officio' member of the General Board until succeeded by the next retiring president.

The Vice President (elected) shall serve a term of two years and then succeed the President for a term (non-elected) of two years replacing the outgoing President.

The Tournament Director shall serve a term of two years and may be re-elected for an additional two year term. A Vice Tournament Director shall be elected a term of two years.

The Secretary shall serve a term of two years and may be re-elected for one additional two year term.

The Treasurer shall serve a term of two years and may be re-elected to one additional two year term.

Two Members-at-large shall serve a term of two years and may be re-elected for an additional two year term. For continuity, these terms should overlap and not run for the same two year period of time.

An Executive Board member is free to be nominated for another position and may continue to serve, if elected to a non-consecutive position.

Section 5. Vacancies: The Vice President shall assume a vacancy in the office of President. The President shall make appointments to fill vacancies in other unexpired terms.

Section 6. Resignation: Any officer can resign from the Board at any time. Such resignation shall be made in writing and will take effect immediately upon acceptance by the Executive Board.

Section 7. Removal: Any officer may be removed from his position by a two-thirds vote of the membership in attendance at a Special Meeting called for that purpose. A removed officer cannot be re-nominated for a minimum of two years, for any position, but remains a member of the RLMGA, unless otherwise specified in the removal process.

Section 8. Responsibilities and Duties:

a) **President:** The President is responsible for the overall leadership and management of the RLMGA. His duties shall include but not be limited to:

1. Presiding at all RLMGA meetings of the Executive Board, General Board, and general membership.
2. Appointing standing and special committees and chairmen, with the approval of the Executive Board. Written notification (email is acceptable) to the other Officers of the Executive Board, of any appointments, and their purpose.
3. Membership growth
4. Acting as a liaison between RLMGA, the River Landing Golf Club, the Advisory Board of Governors, and the River Landing Golf Associations for Ladies (RLGALS).
5. Appointing a Parliamentarian as appropriate.

b) **Vice President:** The Vice President is responsible to support the President as his next in-charge. His duties include but are not limited to:

1. Performing the duties of the President in his absence.
2. Performing duties to assist the President as requested.
3. Support for membership expansion initiatives and entry level golfer initiatives (nine hole players, as an example).
4. Develop a schedule for away golf outings.

c) **Secretary:** The Secretary is responsible for documenting all RLMGA meetings and communicating Board positions as required. His duties include but are not limited to:

1. Keeping records of all Executive Board and regular membership meetings.
2. Preparing correspondence for the association.

3. Website maintenance and timely posting of Tournament results and other membership data.
- d) **Treasurer:** The Treasurer is responsible for RLMGA financial management. His duties include but are not limited to:
1. Collecting all money owed to RLMGA including dues, hole-in-one club membership, and tournament fees.
 2. Maintaining the books and financial accounts of the Association.
 3. Preparing and maintaining the Annual Association budget for the approval of the Executive Board.
 4. Disbursing funds as directed by the Executive Board in accordance with the budget.
 5. Presenting the Association's annual financial report to members at the Annual Meeting, and developing a projection of future years income and expenses to present for consideration of required annual dues, by the membership.
- e) **Member-at-Large:** Each Member-at-large is responsible to the board to keep a pulse on the membership satisfaction and accept any other duties requested by the RLMGA Board.
- f) **Tournament Director and Assistant Tournament Director:** The Tournament Director and Assistant Director are responsible for all plans and their execution associated with golf play. Their duties include but are not limited to :
1. Defining the events to include formats and rules of play
 2. Scheduling the events.
 3. Coordinating the events with related activities as required.
 4. Developing an ongoing Tournament committee capable of handling events in their absence, and potential nominees for this position.

ARTICLE V

Meetings

Section 1 Annual Meeting: There will be an Annual Meeting of the General Membership not later than February of each year. The Annual

Meeting will include the installation of new officers, and the presentation of the annual financial report, the budget for the New Year, and other topics of a general concern to the membership

Section 2 Executive Board Meetings: Executive Board meetings will be conducted at least quarterly as scheduled by the President. Attendees will be designated by members of the Executive Board.

Section 3 Special Meetings: A Special Meeting can be called by any Executive Board Member, or by request of at least ten members of the Association. A minimum of two week notice is required prior to the conduct of any special meeting of the general membership.

Section 4. Agenda: An agenda will be published for every general meeting, and will be distributed at least one week in advance of the meeting.

Section 5. Notice and Communications: Email is the official method of notice and communication in the RLMGA. In addition, all Association notices and other general communication, including events and tournaments will be posted on the RLMGA Web Site, and the bulletin board in the club house. An RLMGA Handbook will be developed by the appointment of a special committee. The Handbook will be the operational explanation of the club and contain answers to operational questions.

ARTICLE VI

Dissolution

The Association may be dissolved at any time by either two-thirds (2/3) vote of its members or in the event it is required to by written notice of the Board of Directors of the River Landing Golf Club.

In the event of dissolution, the residual assets of the Association will be turned over to one or more organizations that will benefit the RLMGA membership and the River Landing community and which are actively engaged in the promotion of fair play in the game of golf. Such organizations may include, but not be limited to, another golf association within the River Landing community. Any disbursement of assets under the provisions of this Article VI will be the sole discretion of the Executive Board and will be communicated to the members by email and posted on the RLMGA website, as long as it is functional.

ARTICLE VII

Indemnification

Any officer or former officer or any person who may have served at the request of the River Landing Men's Golf Association shall be indemnified by the Association against any and all expenses actually incurred by such person or persons in connection with the defense of any action, suit or proceeding in which such person is made a party as a result of matters arising out of the performance of their duty in behalf of the Association, except in relation to matters as to which such person shall be adjudged in such action, suit or proceeding to have acted in bad faith or have been liable or guilty by reason of willful misconduct in the performance of duty. Any such indemnification shall be limited to the assets of the Association at the time of such suit or action and no liability for such indemnification shall extend to any member or group of members.

ARTICLE VIII

Amendment to By-Laws

Any member may propose a change to the By Laws at any time after the adoption of same, to the membership at any Special Meeting called under provision of Article V, Section 3. Changes to the By-Laws require a two thirds (2/3) vote of membership using an electronic (email) ballot.

ARTICLE IX

Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the RLMGA in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the RLMGA may adopt.